

Name _____ Date _____ Period _____

Four-Sentence Summary Frame for Informational Text (Precis)

Title of Selection: _____

Sentence 1 (*Who/What?*)

_____ in the _____,
(Author's Full Name) (A-noun) (Title of text)

_____, _____, that _____
(B-verb)

Sentence 2 (*How?*)

_____ supports his/her _____ by _____
(Author's Last Name) (B-noun) (C-verb / used as gerund)

Sentence 3 (*Why?*)

The author's purpose is to _____
(D-verb / used as infinitive)

_____ in order to/so that _____

Sentence 4 (*To Whom?*)

The author writes in a _____ style for _____
(E-adjective)

(his/her audience, the readers of)

and others interested in the topic of _____.

Word Bank These are merely suggestions. Feel free to use other words.

A (genre)	B	C	D	E
(news/magazine/ journal) article book review, editorial, first-hand report, personal or biographical essay, biography, research report	analyzes/analysis argues/argument, asserts/assertion, discusses/discussion, focuses on/focus explains/explanation	comparing / contrasting retelling, explaining, illustrating, defending, demonstrating, defining, describing, listing, arguing, showing, justifying, relating, reporting, noting, emphasizing, pointing out, highlighting the fact	argue, call attention to, deny, show, point out, prove suggest, inform, persuade, disclose, report, convince	(register/language) formal, impersonal casual, informal <hr/> (tone) humorous, emotional, friendly, reasoned, logical, exaggerated,